

## Summary of Meeting

### Attendance:

<input checked="" type="checkbox"/> <b>P</b>	<i>Steve George, Hop Growers of WA</i>	<input checked="" type="checkbox"/> <b>A</b>	<i>Dick Mettler, NW Wall &amp; Ceiling Contr Assoc</i>
<input checked="" type="checkbox"/> <b>P</b>	<i>DeAnne Edwards, Pederson Fryer Farms</i>	<input checked="" type="checkbox"/> <b>A</b>	<i>Rob Sumner, Timber Operator's Council</i>
<input checked="" type="checkbox"/> <b>P</b>	<i>Nikki DeMarce, Associated Industries</i>	<input checked="" type="checkbox"/> <b>A</b>	<i>John Sweitzer, Red Lion Inns &amp; Hotels</i>
<input checked="" type="checkbox"/> <b>P</b>	<i>Joseph Hawkins, Bekins Northwest</i>	<input checked="" type="checkbox"/> <b>A</b>	<i>Gene Vosberg, Restaurant Assoc of WA</i>
<input checked="" type="checkbox"/> <b>A</b>	<i>Tom Kwieciak, Bldg Industry Assoc of WA</i>	<input type="checkbox"/>	

**P** =PRESENT    **A** =ABSENT

(Meeting could not be called to order, as the committee bylaws require a minimum of 6 voting members to constitute a quorum; therefore, no official business was conducted. Department speakers made informal presentations to members and guests in attendance. The following summary is provided for information only.)

**Introductions / Minutes** – New committee members *Steve George* (Hop Growers of Washington) and *Nikki DeMarce* (Associated Industries of the Inland Northwest) were introduced as representatives of group retro members. One position remains to be filled which will represent individual retro members. The minutes of the 12-10-96 meeting will be presented for approval at the next meeting of the committee (April 8, 1997).

**Retro Conference** – *Mike Sotelo* (AWARE) has volunteered to spearhead the planning for the next conference. It will be held in conjunction with the Governor's Industrial Safety & Health Conference in Seattle, October 30-31, 1997. *Joe Hawkins* also volunteered to assist.

**External Access** – Six retro members will be participating in a 60 day pilot of accessing information via the Internet. The imaging index screen is still under development, but will be available shortly. They continue to explore (monthly and quarterly) report options for retro members, such as CD-ROM.

**Directors' Visit** – Agency Director *Gary Moore* introduced himself and spoke briefly to the group regarding the guiding principles of his administration: quality, satisfaction, accountability and employee involvement. He is looking forward to working with the committee and other groups while serving as director.

**Actuaries' Corner** – *Bill Vasek* gave an overview of State Fund financial status, and discussed returning interest on the retro premium to participants. This will affect coverage periods beginning on or after July 1, 1995 (see *handout*). If you have comments or questions contact Bill Vasek (360 902-5015) or Bill White (360 902-5014).

**Evolution of Claims / Direct Early Reporting** – *Catherine McDonald* and *Kathy Whisler* reviewed the process proposed by the design team which includes: triage system, field teams, employer assignment of claims, and direct early reporting (wherein injured workers may contact the department directly to report an injury). Additional comments and concerns were expressed allowing the injured employee to report a claim to the department. They continue to solicit input and comments regarding the evolution of claims project and will keep the committee informed on future developments. If you have additional feedback contact Catherine (360 902-6333) or Kathy (360 902-6351).

**Voc BPR** – *Mary Kaempfe* discussed the mission statement of the Voc BPR subcommittee of the WCAC\* as well as their guiding principles. They are now in the midst of a detailed review of the current voc system. If you have comments, questions or feedback, you can contact Mary at (360) 902-6693.

**Legislative Update** – *Suzanne Mager* arrived shortly after the informal meeting concluded at approximately 3:05 PM. She gave an update on current legislative action and issues to those members and guests still remaining. The phone number for the Office of Legislative and Governmental Affairs is (360) 902-4233.